

Countdown to Moving Day

Eight Weeks Prior

- Obtain a floor plan of your new residence and decide what household items you want to keep
- Take an inventory of your household goods
- Solicit estimates and choose a mover
- Establish a file for all of your moving papers and important documents
- Arrange a transfer for children's school records

Six weeks prior to moving

- Begin your search for good healthcare professionals near your new location and prepare to transfer prescriptions to a new pharmacy
- Fill out a post office change of address form
- Clean out closets and donate items, hold a garage sale, etc.

Four Weeks prior to moving

- Obtain necessary moving supplies, boxes, tape packing materials, and start packing items you will not need in the next month. Label boxes for each location including which may go to storage
- Gather personal documents and important papers
- Determine which utilities need to be changed and rental equipment returned or transferred such as internet and security systems

Three weeks prior to moving

- Send out change of address cards to your family & friends
- Change driver's license address and car insurance.
- Hire housekeeping professionals to clean after move out

Two Weeks Out

- Arrange to move pets
- Continue packing and purging
- Dispose of items too dangerous to move, chemicals, oils, etc.
- Set aside valuables to carry with you
- Create a handy tool kit of handy items with tape, scissors, Sharpies, paper towels, wipes, etc
- Remove drapes or fixtures not staying with the property.

Two Days prior

- Defrost, dry and clean refrigerators to be moved.
- For gas connected dryers, arrange a professional to disconnect
- Change passwords on Ring Cameras, door passcodes, and leased equipment staying with the home and save for new owners

Moving Day

- Be on hand to answer any questions and give movers direction until they are finished
- Complete the Bill of Lading document and read it carefully before you sign it
- Tip professional packers and housekeeping
- Make sure you have copies of moving documents and inventory
- Give the driver the new address and your phone number where you can be reached during the move

Delivery Day

- Be on hand to answer any questions and direct placement of items
- It is required by law that the movers are paid prior to moving items out
- Note any missing items and notify them of any missing or damaged items
- Tip the drivers and movers
- Leave a review of your experience!